Volunteer Confidentiality Agreement

Confidentiality is an ethical practice, which ensures that all communications with participants or information obtained about participants will not be disclosed. As a volunteer of UMOM New Day Centers, I, ________________, understand the following:

Volunteer’s name

It is the policy of UMOM to respect and protect the confidentiality of all residents.

- Through providing services to clients and families, UMOM obtains information that is personal and private.
  - This information is confidential to the extent protected by law and, with limited exceptions, is not to be shared.
  - This includes information as to whether a person is, is not, or ever was a client at UMOM or has inquired about obtaining services at UMOM.
- UMOM and its volunteers are expected to protect our clients’ rights to confidentiality by not releasing or communicating any information through any means (oral, written, electronically).
  - This includes discussing residents or their personal situations in open/public areas where information could be easily overheard.
- Photographs of participants and/or their children may ONLY be released with express written consent from the participant through a UMOM staff member.
- UMOM New Day Centers Domestic Violence Shelter address/physical location is confidential and may not be disclosed pursuant to Arizona Revised Statute: ARS 36-3009
- Volunteers who become aware of issues that could jeopardize UMOM’s reputation, operations, staff or clients must report such issues to the volunteer coordinator immediately.

I have read and agree to abide by the above conditions.

Signature: ____________________________ Date: ______________________

If a minor, parent/guardian signature: ________________________ Date: ______________